



IBM INTERCONNECT 2015
MANDALAY BAY RESORT & CASINO
LAS VEGAS, NV
FEBRUARY 22 - 26

WILLWORK INC.
23 Norfolk Ave.
South Easton, MA 02375
Ph: 508 230-3170 Fax: 774 568-5364
Attn: Chris Butler
cbutler@willworkinc.com

WILLWORK QUICK FACTS

EXHIBITOR MOVE-IN

Marquee Entertainment, Social Media, Diamond and Platinum Sponsors – ONLY

Friday, February 20, 2015 1:00 PM – 6:00 PM

Marquee Entertainment, Social Media, Diamond, Platinum & Gold Sponsors*

Saturday, February 21, 2015 8:00 AM – 8:00 PM

**Noon – 8:00 PM (Gold Sponsors - bring your own booth only)*

ALL Sponsor/Exhibitor Levels

Saturday, February 21, 2015 4:00 PM – 8:00 PM

Sunday, February 22, 2015 8:00 AM – 5:00 PM

SOLUTION EXPO SHOW HOURS

Monday, February 23, 2015 10:00 AM - 8:00 PM
6:00 PM - 8:00 PM Reception

Tuesday, February 24, 2015 9:00 AM - 6:30 PM
5:30 PM - 6:30 PM Reception

Wednesday, February 25, 2015 9:00 AM - 6:00 PM
5:00 PM - 6:00 PM Reception

Thursday, February 26, 2015 9:00 AM - 1:00 PM

- The Solution EXPO must be fully staffed at the hours listed above. The Solution EXPO Hall will be accessible Monday, Tuesday, Wednesday and Thursday starting at 8:00 a.m. until close, however, your staff is only required to be available at the hours listed above. Freight will not be returned until all aisle carpet and decorating materials are collected at the close of show.

EXHIBITOR MOVE-OUT

Thursday, February 26, 2015 1:00 PM - 6:00 PM

Note that you will not be permitted to start the teardown of your booth until **1:00 PM on Thursday, February 26, 2015**. Please make your travel plans accordingly.

Outside carriers must be checked in by **Thursday February 26, 2015 at 5:00PM**. Please see the Move-Out Information sheet for more details.

PLEASE NOTE: Overtime rates apply after 4:30 PM Monday - Friday and all day Saturday and Sunday. Please refer to the Material Handling & Labor Price list in this Manual for rates and budget accordingly.

Willwork, Inc.

Exhibit & Event Services

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STANDARD BOOTH EQUIPMENT & EXHIBIT HALL CARPET

Each **10' x 10'** booth will be set with:

- 8' high Black vinyl back drop
- 3' high hard panel side dividers
- 1 – 7" x 44" Identification Sign

Please Note: The exhibitor booths will be carpeted in Light Grey and the aisles in Charcoal. Exhibitors may bring their own carpets or rent another color through Willwork. Please see the carpet order form for details.

ADVANCE SHIPPING

Advance shipping begins **Monday, January 19, 2015 at 8:00 AM** and ends **Thursday, February 19, 2015 at 4:00PM**. Advance shipping address:

(Your Company Name, Booth Number & Sponsorship Level)
IBM InterConnect 2015
C/O Willwork Exhibit & Event Services
YRC
5049 W Post Rd
Las Vegas, NV 89118

DIRECT SHIPPING

Direct shipping will begin on **Saturday, February 21, 2015 at 4:00PM**. Direct shipping address:

(Your Company Name, Booth Number & Sponsorship Level)
IBM InterConnect 2015
C/O Willwork Exhibit & Event Services
Mandalay Bay Resort & Casino
3970 Las Vegas Blvd. South - Shoreline AB Dock
Las Vegas, Nevada 89119

Please Note: This show will be marshalled. Please see marshalling yard map for details.

WILLWORK, INC. ADVANCE ORDER DISCOUNT DEADLINE – **FRIDAY, FEBRUARY 6, 2015**

Discount prices apply to those orders received with payment in full no later than: **Fri., Feb. 6, 2015**

Please remit all order forms to Attn - Chris Butler: cbutler@willworkinc.com / **Fax: 774 568-5364**.

For additional information, please contact our Exhibitor Service Department at 508 230-3170.